

# Parents and Visitors Code of Conduct Policy

EYFS:1.16 2.1 2.3, 2.6, 3.2, 3.27, 3.69,  
3.74, 3.75 3.76

## Introduction

At Radnor Park Kindergarten we believe we have a strong partnership with our parents and carers through an open-door policy to discuss any matter.

Unfortunately, in the past year, we have had a couple of incidents that have been upsetting to the team and subsequently believe the time is right to address such conduct.

## Purpose

The Parents and Visitors Code of Conduct (PVCC) is an unsigned agreement between parents, carers and visitors regarding constantly expected behaviour, when engaging with nursery staff, other parents and children, whether face to face or virtually.

Its objective is to ensure a positive working relationships between the nursery staff, parents, carer and the wider community, regarding expected conduct in order to achieve and ensure an atmosphere of mutual and respectful understanding.

## Expected Behaviour towards Staff Team

The nursery welcomes polite and courteous visitors, and our team shall not be treated in a disrespectful manner, which includes acts of shouting, swearing, aggressive behaviour, harassment, discrimination and physical or verbal abuse, either directly or indirectly.

To support a safe and respectful environment we ask all adults that visit the setting to refrain from, but not limited to, exhibiting the following:

- Disruptive behaviour which interferes or threatens the operation of the setting
- Using loud and/or offensive or threatening language including swearing, cursing, using profane language through written communication, telephone calls, in person or on social media platforms
- Use of physical aggression or threatening to do actual bodily harm towards another adult or child
- Approaching someone else's child to discuss or chastise them because of the actions of this child towards their own child.

## Expected Behaviour towards all Children and adults

It is the right of every individual be that a child or adult, to be treated with respect and in a kindly manner, where no discriminatory behaviour will be tolerated. We kindly remind members of the RPK family to ensure that child appropriate language is always used whilst speaking to any adult or child on or near the kindergarten premises.

Should any inappropriate behaviour occur within the setting, the kindergarten reserves the right to exclude the persons and their child permanently from the premises and in exceptional circumstances, to contact the appropriate authorities.

## Golden Rules addendum

### Golden rules

Golden rules help us positively reinforce good choices and behaviour and are a set of agreements that guide behaviour towards others from both the adult and child perspective.

Golden rules are a set of rules that establish shared experiences between children that help them to understand how they should be behaving in addition to supporting practitioners and parents to manage children's behaviour to create a positive space for them to learn and grown.

It is important parents and other key adults in the children's lives share the responsibility for, and become good role models, in ensuring children have every opportunity to develop good habits and safe boundaries. This would include reinforcing positive behaviour through praising children for making good choices, being kind, listening, using kind words, looking after things and being gentle.

It is equally important for parents and practitioners to know the golden rules when it comes to supporting children behaviour, for example if a child is behaving inappropriately, they may ask a young child if they know what golden rule they are breaking and how can they put it right.

Anything we want children to learn should be through developing empathy and being good role models.

Below are some of the golden rules each section is currently working on:

Ladybirds - **Kind hands**

Bumblebees –**Kind hands and feet, walking feet, listening ears.**

Dragonflies – **Kind hands, walking feet, listening ears, indoor voices.**

Caterpillars – **Kind hands and feet, good listening, kind words and good sitting.**

Butterflies – **Kind hands, Kind words, listening ears and sharing.**

<i>This policy was adopted on</i>	<i>Signed on behalf of the kindergarten</i>	<i>Date of review</i>
<i>January 2024</i>	<i>Emily Sargeant</i>	<i>January 2025</i>

